

proarc

A HOW TO BUY GUIDE



OVERVIEW

You deserve to be in control of your documents, and your documentation. Your company and your project's success depends on it.

That's why Proarc is designed with you in the mind. Whether you are an Engineering Manager, a Document Controller, a Planner or a Discipline Lead, Proarc gives you a highly configurable, automated system to help you manage your documentation.

So, what can you do with your newfound confidence? For starters, you can get more restful sleep at night. Then, you can take advantage of the accessibility and optimization options that Proarc enables within your organization.

HOW TO USE THIS GUIDE

Proarc has a rich feature set that enables you to configure your EDMS system for optimal performance on your next project. Use this guide to gain an understanding of the features and packages and learn how they are most commonly applied.

Then, schedule a meeting with a Proarc representative to discuss the optimal product solution to give you the control you need to succeed.

BUILT BY INDUSTRY EXPERTS TO SOLVE REAL-WORLD PROBLEMS

Proarc is designed to be highly configurable, easy to administer, and efficiency-minded, regardless of the complexity of your business or operation.



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BUILT FOR DOCUMENTATION, PROCESS & PROGRESS

The proven solution to reduce the lead time of documentation deliveries in engineering & construction projects and asset operations.

THE CORE SOLUTION

Originally developed for offshore oil and gas infrastructure in the North Sea, Proarc enables companies to manage the strict demands of technical documentation compliance for a wide range of industries.

Proarc is designed to be configured to best-fit your required solution set. All Proarc features revolve around a core document and data management system, designed to give you better, more efficient control and progress tracking with less effort. With more than 30 years of experience supporting the engineering and construction sector, Proarc's basic package equips you with a proven tool set to manage your whole documentation lifecycle and configure your system to meet your specific requirements.

11 Document Management Features with Add-On Capabilities:

- ✓ Advanced Data Management
- ✓ Advanced Workflow Engine
- ✓ Advanced Reporting & Analytics
- ✓ Add-On Capabilities for Mobile Access
- ✓ Add-On Capabilities for Integrations

Manage technical documentation with easily configured workflows and automated processes that fit your business, company, and industry standards.

PROFESSIONAL & ENTERPRISE SOLUTIONS

A feature rich set of add-on modules and collaboration tools enhances Proarc's core solution and allows you to scale your documentation management solutions with your company or project.

Proarc professional and enterprise packages are designed to enhance your ability to automate and customize key documentation processes, tracking and progress monitoring, external collaboration with contractors and project stakeholders, and optimize your workflows to drive efficiency and higher quality deliveries.

Features to give you more control in the most complex projects & operations:

- ✓ 15 Document Management Features with Add-On Capabilities
- ✓ Advanced Data Management & Workflow
- ✓ Add-On Capabilities for Planning & Progress
- ✓ Vendor & Client Collaboration Tools
- ✓ Advanced Delivery Management
- ✓ Access to Advanced Analytics & Reporting Features
- ✓ Mobile Accessibility & Off-Line Work Functionality
- ✓ Integrations with Key Software Platforms such as Primavera, Safran & MS Project.

FIND THE RIGHT PACKAGE FOR YOUR APPLICATION & ORGANIZATION

Proarc gives you the confidence to know you can tackle any project large or small with confidence. Start with a base package and feature set, then Proarc will help you customize the optimal solution.

	BASIC	PRO	ENTERPRISE
Document Management - Use a Data Centric Approach to Get Control			
Check In & Out Files	✓	✓	✓
Full Revision Control on Your Files	✓	✓	✓
Create Company Specific File Templates	✓	✓	✓
Upload & Storage of All File Types	✓	✓	✓
Replication of Files to Distribute File Servers	—	+	+
PDF Merger	+	✓	✓
AutoCad File Management	—	+	+
DWG Extract (X-Ref Files, Data Extract)	—	+	+
DWG Merge (Template Data Merge)	—	+	+
AutoCAD Add-On	—	+	+
Correspondence Management			
Correspondence Archiving, Metadata	✓	✓	✓
Outlook Add-On	✓	✓	✓
Search & Navigation	✓	✓	✓
Search on Metadata and File Content	✓	✓	✓
Queries with a Number of Parameters	✓	✓	✓
Virtual Folder Navigation	✓	✓	✓
Digital Signature	—	✓	✓
Bulk Loader - Import a Number of Data and Files in One Process	+	✓	✓
MS Office Add-In (Word, Excel, PowerPoint)	✓	✓	✓
Format Converter	+	+	✓
Data Management - To Succeed with Documentation, You Also Need Control Over Your Data			
Data & Content Repositories	✓	✓	✓
Automatic Document Numbering	✓	✓	✓
Records and Information Management	✓	✓	✓
Configure Access Management	✓	✓	✓
Generic Workflow Engine - Structure & Automate Business Process			
Review & Approval, Transmittals, Task List	✓	✓	✓
Comment Handling			
Standard Proarc Commenting & Comment Sheet	✓	✓	✓
Extended Commenting with PDF Extract, Parallel PDF Commenting, Consolidate Comments, Comment Sheet	—	+	✓
Systematic Distribution Matrix	—	+	✓

	BASIC	PRO	ENTERPRISE
Planning & Progress - Reduce Risk & Uncertainty with Improved Planning			
Packages, Weighting, Milestone Chains	-	+	✓
Workflow & Task Management Integration, Automatic Re-planning	-	+	✓
Detailed Progress Reporting	-	+	✓
Integrations to a Number of Third-Party Planning Tools	-	+	+
Vendor & Client Collaboration - Reduce Document Review Cycle Time & Cost			
Portal for Vendor, Client and Other Collaboration Third Parties	-	+	+
Data Management, Metadata Integration	-	+	+
Workflow & Task Management Integration	-	+	+
Audit Trail & Security - Strong Security & Access Control	-	+	+
Extensive Comment Handling	-	+	+
Delivery Management - Technical Documentation Delivery Made Simple			
Delivery Breakdown Structure & Packages	-	+	✓
Package Monitoring & Export	-	+	✓
Doc Organizer - Publishing Tool for Offline Use	-	+	✓
Reporting & Analytics - Get the Insight You Need to Take Appropriate Action			
Queries & Lists	✓	✓	✓
Configurable Dashboards & Reports	✓	✓	✓
Mobile - Full Access to Construction Documents on the Job Site			
Document Search & Navigation, Workflows, Tasks, Offline Support	+	+	✓
Commenting, Redlining & Annotations	+	+	✓
Picture Attachments	+	+	✓
Integrations - Attain Synergy Throughout Your Application Landscape			
Access to Generic API	+	+	✓
Custom Integrations	-	+	+



DRIVE GLOBAL PRODUCTIVITY WITH PROARC ONLINE

Cloud-based Document Management Software enables professionals like yourself to work in a single solution across a globally-distributed workforce. With the power of a Cloud-based EDMS solution, you can configure processes that enable control and scale efficiencies as your business or projects increase in scope and complexity. Give your team the confidence they need in their software, so they can focus more time and energy on completing their work and deliveries on-time.



Organized Content

Easily find what you're looking for & gain access to metadata templates and revision control in a cloud based document management system.



Planned Projects & Deliveries

Set due dates and assign responsibilities, create project schedules and re-use as templates.



Efficient Work Processes

Manage your review and approval process, while making sure contributors are aware of deadlines and personal task lists.



Collaboration with External Users

Use a single source of data for all of your communication and delegate who has access to what.



Monitored Progress

Employ standard dashboards and reports, track milestones, and gain detailed tracking capabilities.



Easy-to-Deliver Reports

Manage revision handling and structure deliveries based on the right coding and numbering.



Audit-Ready Data

Manage revision handling and structure deliveries based on the right coding and numbering.

MOVE TO PROARC ONLINE WITH CONFIDENCE

Have you considered migrating your Proarc solution to the cloud? You can now move your Proarc On-premise solution to Proarc Online! With our online migration program, we help you assess your readiness, estimate cost, and ensure a smooth migration.

THE RIGHT TOOLS TO GET THE JOB DONE

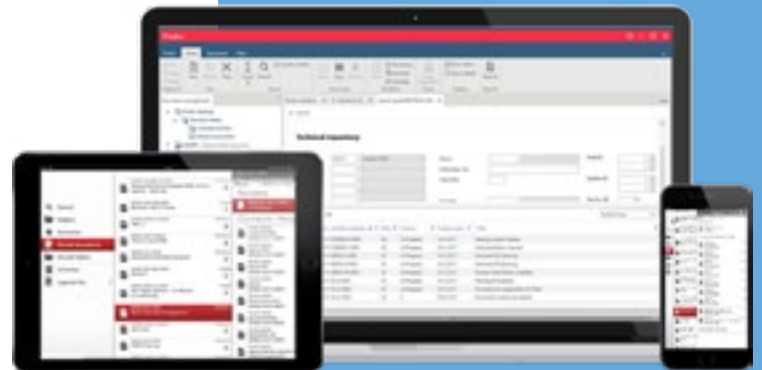
We've developed Proarc as a solution to the problems encountered on real-world mega projects. Our features give you the tools to stay in control of complex documentation management, but also save valuable time and money throughout all stages of the document and project lifecycle.



NEXT STEPS:

Confidence and Control in your Documentation are just a step away.

- Review the Proarc packages and features that would best fit your organization or project requirements.
- Schedule a Discovery Call or Demo with a member of our team so we can learn about your unique needs.
- Get a roadmap to implementing the right solution for your next project and discover how new efficiencies and control can enhance your success!



[SCHEDULE A DEMO](#)



NOT READY FOR A DEMO BUT HAVE QUESTIONS?

Send us a message or call us directly:

Phone
+47 40005556

[CONTACT US](#)

OTHER HELPFUL LINKS

[!\[\]\(6a9b39b98eb945faa14c645ec99e4eaa_img.jpg\) Download Our Brochure](#)

[!\[\]\(9c2e8d1b5bd77cb5c9f83b7a9cff79fd_img.jpg\) Explore Our Resource Center](#)

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